



MARLBOROUGH PRIMARY SCHOOL

CHARGING POLICY

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Marlborough Primary School

Charging Policy

1 Principles

At Marlborough Primary School, we are committed to free school education for all.

2 Introduction

2.1 All statutory education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition.

3 Voluntary contributions

3.1 When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, the trip may have to be *cancelled*. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

3.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit and classes often fundraise to reduce the charge to families. Parents have a right to know how each trip is funded. The school will provide this information on request.

3.3 The following is a list of *possible* additional activities organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- residential visits
- visits to museums;
- the annual seaside trip for Year 1
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to the theatre;
- school trips abroad;
- musical events.

4 Residential visits

4.1 If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education or travel expenses.

However, we do make a charge to cover the costs of board and lodging. Parents who receive state benefits may request a reduction. This will be a maximum of 50%.

5 Music tuition

5.1 All children study music as part of the normal school curriculum. We do not charge for this.

5.2 There is a charge for individual or group music tuition if this is not part of the National Curriculum. Parents need to make arrangements for payment of fees directly with the piano teacher. We will give parents information about any additional music tuition at the start of each academic year.

6 Swimming

6.1 The school organises swimming lessons for all children in Year 3. ~~Key Stage 2~~. These take place in school time and are part of the National Curriculum. We make no charge for this activity. We inform parents when these lessons are to take place, and we ask parents for their written permission annually for their child to take part in swimming lessons.

7 After school activities

7.1 The school try to offer a range of after school activities across the school. These sessions may be run by school staff or external providers and as such the individual cost per club will vary according to the person/company running it.

7.2 The school are able to offer a limited number of free "targeted" places to children who they feel would benefit from attending after school activities, but where their family financial circumstances may prevent them from doing so.

8 Breakfast Club

8.1. The school runs a daily breakfast club for which there is a £3 per day per child charge for those that are pre-registered. The school offer a drop in service for which the charge is £4 per child per day. Priority for this Club is given to working parents and children for who lateness and attendance is a concern. It is the expectation that all places at Breakfast Club will be paid places, but the Headteacher reserves the right to offer a free place in exceptional circumstances.

9. Loss and/or Damage

9.1. The school may make charges for loss, breakages and damage to property including loss of books, breakages to windows, removal of graffiti etc.

10. Monitoring & Evaluation

10.1 The school carry out a termly evaluation of the clubs that have been run and the impact they have had.

11 Nursery

11.1. Nursery provision at Marlborough Primary School is 5 days a week 9.00am to 3.15pm: there are no part time places. There are two way in which Nursery education can be funded:-

Option A - Parents eligible for a free nursery place

- Both parents are working – single parent is working in a single parent family.
- Each Parent is working minimum of 16hours per week at National minimum wage or living wage.
- Each parent has an annual income of less than £100,000.
- You live in England.
- Please visit the childcare choices website for more information.

If you are eligible for a free Nursery place you will be asked to provide us with a code that needs to be validated every three months – it is the responsibility of parents to validate the code.

Option B - Parents not eligible for a free nursery place as follows:

- Parents not currently working at least 16hrs per week.

If you are not eligible for a free place: you will have to pay for a nursery place:

- The charge is £1400.00 per term.
- If you are offered a place and choose to accept a non-refundable deposit of £500.00 will need to be paid to secure your place.
- Ongoing fees must be paid in full before the start of each term.